

BURTON PLANTATION

Minutes of the Management Committee meeting held on 21st September 2009

Warwick.

Warren Best - the Parish Council representative - was welcomed onto the committee.

- 1] Present - Margaret Pickford [Chair], Cath Thomson, John Kenney, David McDermott, Warren Best**
- 2] Apologies – Paul Rushforth and Jean Lines**
- 3] The Minutes of the previous meeting held on 15th June were approved and accepted.**
- 4] Matters arising. There were no matters arising.**
- 5] Fun Day report. The day was a great success. Approximately 100 families walked round the Plantation. The feedback was very positive. 5 people expressed an interest in becoming 'Friends of the Plantation'. £15 in donations was received. Cath stated that outstanding debts had been paid and she was going to see Sarah Best to finalise all the the monies and sign off the account.**
Next year (13th June 2010) the event would: need more volunteers; require more advertising; need an additional stall on the field with stickers handed to children, allowing entry into the Plantation (this would double our presence) and we would need to reduce our expenses by asking for people who would not cost too much.

- 6] Identify projects for action – According to the Five Year Plan the following were identified:**

Clear the ponds, archaeological survey of the ponds, clear ivy, maintain footpaths, reduce snowberry, conduct a bat survey and install information boards.

- 7] Volunteer groups. Hannah is arranging for a group of students to visit the Plantation during their Freshers' Week. On Wednesday 23rd brash will be chipped and on Thursday 24th the students will be able to spread the chippings over the paths. The PFA propose to pay for half of the cost of the chipping and the Plantation committee agreed to pay the other half (£50) Cath and John stated that they would supervise on Thursday.**

- 8] Volunteer Days:**

**Dates to be confirmed – 4th Oct – survey ponds and determine work required, remove ivy from round snowdrops and blue-bells
1st Nov – remove debris from long pond
5th Dec – 11-12am Plant trees (Tree time)**

Advertising - leaflet drop in Jan or Feb 2010

Rota of committee members to supervise – It was decided that this could be arranged from month to month. John will produce a proforma sheet that can be used at every volunteer day, recording the names of

volunteers and the work undertaken. Photographs should be taken every month.

Equipment – Inventory of tools is required

Solid wheel (£30) for the wheelbarrow needs fitting to replace punctured wheel

Need to purchase a big reel of wire to cover the bridges

for making log piles

9] Finance – Derek was not present. Cath will inform him that there are 5 people wishing to be Friends of Burton Plantation

Fundraising is too big a task for one person. We need to find someone responsible to identify the grants available and a second person to help fill in the forms. John stated that packs should be produced containing all relevant information eg. Risk assessment, the 5 year plan etc. so that when grants are applied for the pack is complete and ready to be sent with the application.

Grants – Cath suggested that we ask for £300 from the Community Fund to purchase chestnut fencing to be installed on the west side of the plantation. This was agreed.

10] AOB

St. Andrew's Church are holding an Anniversary weekend on 31st Oct/1st Nov and have asked whether we would like to participate. It was agreed that we would have a display on a table. Margaret will use the same board displayed at the Fun day. Cath will prepare a board about the Plantation and produce information leaflets about the Volunteer Days.

The wasps nest is to be removed from the pathway on Wednesday 23rd Sept.

A tree surgeon needs to be appointed to undertake the annual tree assessment survey. Cath suggested Rob Morris or Stewart Freeman.

Cath wants to display on the notice board, specific items to look for each month in the woods.

In the future we can organise special days eg. A Bat Walk, Snowdrop Day, Bluebell Day

11] Next Meeting- Mon. 12th October at 7.30pm. in the Pavilion.

Plantation Management Committee Accounts
(included in Burton on the Wolds, Cotes and Prestwold Parish Council Accounts)

Date	Details	Debit	Credit	Balance	Breathing Spaces
				2009 Year End BP2 balance	
				£1,995.14	
07/04/2009	Outwoods Tree Services	£120.00		£1,875.14	
07/04/2009	Hunterelm	£300.00		£1,575.14	
07/04/2009	Wolds Property Improvements	£220.00		£1,355.14	
08/04/2009	Subs and wood sales		£50.00	£1,405.14	
28/04/2009	Subs		£10.00	£1,415.14	
05/05/2009	Cath Thomson (Tarps)	£11.96		£1,403.18	
12/05/2009	Subs		£10.00	£1,413.18	
08/05/2009	Breathing Places 2		£2,110.00	£3,523.18	£2,110.00
02/06/2009	Ian Varley	£300.00		£3,223.18	
02/06/2009	Instant Print	£16.00		£3,207.18	£2,094.00
02/06/2009	CostCo Wholesale	£38.92		£3,168.26	£2,055.08
02/06/2009	Trinity Mirror	£160.00		£3,008.26	£1,895.08
02/06/2009	Harrod Horticultural	£78.00		£2,930.26	£1,817.08
02/06/2009	Quality Garden Tools	£27.34		£2,902.92	£1,789.74
02/06/2009	Maggie Moorland	£250.00		£2,652.92	£1,539.74
02/06/2009	Insect Lore Europe	£67.94		£2,584.98	£1,471.80
02/06/2009	Insect Lore Europe	£51.93		£2,533.05	£1,419.87
02/06/2009	Ian Varley	£100.00		£2,433.05	£1,319.87
02/06/2009	LCC Rawlins	£110.00		£2,323.05	£1,209.87
02/06/2009	Paul Rushforth	£75.00		£2,248.05	£1,134.87
02/06/2009	Derek Brewis	£48.88		£2,199.17	
07/07/2009	Story Roots	£100.00		£2,099.17	£1,034.87
07/07/2009	Mr SP Freeman	£100.00		£1,999.17	£934.87
09/09/2009	Insect Lore Europe	£49.53		£1,949.64	£885.34
09/09/2009	Naturescape	£48.96		£1,900.68	£836.38
09/09/2009	AA Stationers	£3.47		£1,897.21	£832.91
09/09/2009	Bonkers	£11.19		£1,886.02	£821.72
09/09/2009	Wilkinsons	£6.22		£1,879.80	£815.50
09/09/2009	Wilkinsons	£9.18		£1,870.62	£806.32
09/09/2009	Tesco	£35.60		£1,835.02	£770.72
09/09/2009	Wolds Garages	£46.58		£1,788.44	£724.14
09/09/2009	Key Craft	£31.20		£1,757.24	£692.94
09/09/2009	Insect Lore Europe	£20.43		£1,736.81	£672.51
09/09/2009	Story Roots	£250.00		£1,486.81	£422.51
09/09/2009	Ian Varley	£80.00		£1,406.81	£342.51
09/09/2009	Nita Roa	£80.00		£1,326.81	£262.51
09/09/2009	Sarah Field	£70.00		£1,256.81	£192.51
09/09/2009	Sarah Field	£50.00		£1,206.81	£142.51
02/09/2009	Donations		£18.00	£1,224.81	
09/09/2009	CSV Grant		£50.00	£1,274.81	
06/10/2009	RM Ground + Tree Services	£50.00		£1,224.81	